

OAK HILLS COMMUNITY GARDEN 2017

REGISTRATION

Primary Gardener	
Additional Gardeners	
Address	
Phone Number	
Email	
Plot Assignment	
Fees Paid	
Deposit Paid	

Community Garden Fees

Oak Hills Church is the governing authority at the Community Garden located in the back lot of Oak Hills Church's property, on Oak Avenue Pkwy between Blue Ravine Rd and Willow Creek Rd.

Garden plot fees are \$50.00, or the amount determined from the sliding scale, per 10X10 foot plot, per year (January 1 – December 31), due on or before December 31, 2016 or at the signing of this contract.

A late fee of \$10 will apply to all fees paid after the due date. New gardeners registering after July 1 pay a reduced fee of \$25 for half a year, or half of the amount determined by the sliding scale. There are no refunds or other pro rata adjustments. These fees are subject to change in 2018.

A one-time deposit equal to the plot fee amount (\$50) is required before the plot can be assigned. Gardeners registering after July 1 will pay the full deposit amount (\$50). The deposit will be returned when you no longer wish to continue with the garden and have cleaned out your plot.

Commitment

I have read and understand the application and accept the rules, terms, and conditions stated for my participation. I understand that failure to meet the guidelines may result in loss of my deposit fees and/or gardening privileges in the Oak Hills Community Garden.

Print Name(s): _____

Signature(s): _____

Date: _____

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Rules, Terms, and Conditions for Participation

As a member of the Community Garden I agree to abide by the following rules, terms, and conditions:

1. I use this garden at the sole discretion of the Oak Hills Community Garden and its governing authority. I agree to abide by its policies and practices.
2. Once I have been assigned a plot, I will cultivate it within 30 days. I will garden year round, and will care for my garden at least once a week. My plot cannot be left fallow or unused for any period of three weeks or longer, more than one time a year or without the approval of the garden coordinator. During periods of absence, I will make arrangements for my plot to be watered and maintained. During winter, from first to last frost date, I may plant a cover crop or layer mulch and compost instead of growing winter crops, but I will still actively participate in garden duties and check on my plot weekly.
3. My plot is 10x10 feet. I will not expand my plot beyond this measurement or into paths or other plots. I will keep all my plants within the limits of my garden plot and will not allow any plants to grow more than six feet high. I must keep my plot free of weeds, pests and diseases.
4. I agree to abide by organic gardening practices. I will use only pesticide, herbicide, and fungicide products approved for organic use.
5. I will keep my plot, paths, and surrounding areas clean and neat. I will cut up my compost and put it in the proper areas. I will take trash and recycling home with me. Anything I bring from my home I will take back home. I will not bring household trash and leave it at the Community Garden.
6. If I must abandon my plot for any reason, I will notify the garden coordinator.
7. I will not plant any illegal plant. I will not smoke, drink alcoholic beverages, use illegal drugs, or gamble in the garden. I will not come to the garden while under the influence of alcohol or illegal drugs. I will not bring weapons, pets, or other animals to the garden.
8. Guests and visitors must follow all rules, terms, and conditions stated here. I will supervise my children when they are in the garden. I am solely responsible for the behavior of my guests.
9. I agree to engage in the communal aspect of the garden and I agree to attend the regular garden organization meetings, help maintain the communal spaces in the garden on a regular basis, and volunteer a minimum of 12 hours a year. Volunteer hours are recognized as work completed under the structure and guidance of the garden volunteer coordinator. This is time spent beyond my routine duties (care of pathways next to plot, communal beds nearest plot, and use of composter).
10. I will water my plot according to water-wise guidelines, using the least amount of water necessary. I will water three times a week or less. I will do my best to conserve water as much as possible and water according to city guidelines.

I will not, under any circumstances, leave water running in the garden unattended

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11. I will not make duplicate keys of any locks at the garden or give my key or lock combination to another person, in the case that the garden has locks.
12. I will not take tools, food, or plants from the garden shed or other gardeners' plots. I will not take anything from the garden that is not rightfully mine.
13. I will respect other gardeners, and I will not use abusive or profane language or discriminate against others.
14. I will work to keep the garden a secure and enjoyable place where all participants can garden and socialize peacefully in a neighborly manner.
15. I will contact the Garden Coordinator in a timely manner should I need assistance in the garden or with fellow gardeners, or if I notice something amiss.

Compliance

Compliance with the rules, terms, and conditions is essential. Persistent or egregious non-compliance may be cause for exclusion from the garden and loss of your plot. The garden will be surveyed for compliance on a routine schedule throughout the year. Rating criteria for the compliance survey is based on the rules, terms, and conditions of participation for the Oak Hills Community Garden.

1. You will receive a survey score at the end of each rating period. Any infraction noticed in the survey must be corrected within 15 days.
2. If no response or correction has been made, you will receive a second written notice. You must comply within 7 days or be subject to further action, including exclusion from the garden.
3. Persistent violations of the rules, terms, and conditions for participation will be cause for exclusion from the garden and a written notice will be issued terminating garden privileges.
4. Egregious violations (including but not limited to: stealing tools, materials, or other supplies, violent behavior, or illegal activity) may result in immediate exclusion from the garden and written notice terminating garden privileges will follow.
5. If your garden privileges are revoked, you will be allowed to reapply for another garden plot only after one year. Reinstatement is solely at the discretion of the garden coordinator.

Compliance Survey Schedule			
March 1	June 1	August 1	November 1
Initial survey after 30 days of original plot assignment			

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Compliance Survey Example

Date of Survey	
Gardener	
Plot Number	
Survey Score (+) = passing (-) = correction necessary	

PLOT AREA		PLANTS/PESTS/PESTICIDES	
Within 10 X 10 boundary		No restricted plants (i.e. mint)	
Plants/structures under 6 ft restriction		Free of obvious pest infestation	
Pathways clear		Organic substances only	
Pathways weeded and mulched			
Gardening within 30 days of acquiring			
WATERING		WEEDING/HARVESTING	
Proper use of mulch		Weed free plot	
Within watering guidelines 3 days per wk		Plants maintained	
Other water violation		Regular harvesting (no rotting produce)	
		Communal triangle is well kept	
VOLUNTEER HOURS COMPLETED			
1			
2			
3			
4			

Description of Violation (if applicable):

Reference: Rules, Terms, and Conditions of Participation item # _____

Correction plan and expected date of completion: -

First Warning

Second/Final Warning

Mailed

Emailed

Handed to Gardener

Left at plot