

OAK HILLS COMMUNITY GARDEN

Rules, Terms, and Conditions for Participation

1. Once I have been assigned a plot:
 - a. I will cultivate or care for my plot within 30 days.
 - b. I will identify my plot with my plot #.
 - c. All adults gardening at my plot need to sign a Participation Waiver.
2. I will care for my plot year round and it cannot be left fallow or unused for any period of three weeks or longer without notifying the garden committee of who will care for it while I'm gone.
 - a. During winter, from first to last frost date, I may plant a cover crop, layer mulch and compost, or use bark or cardboard instead of growing winter crops, but I will still actively participate in garden duties and check on my plot weekly.
 - b. During periods of absence, I will make arrangements for my plot to be watered, maintained and harvested.
 - c. If I must abandon my plot for any reason, I will notify the garden coordinator, OHCommunityGarden@gmail.com
3. **My plot is 10x10 feet.**
 - a. I will not expand my plot beyond this measurement or into paths or other plots.
 - b. Second plots require permission from Garden Coordinator and depend upon availability. Preference is given to new gardeners on waiting list.
 - c. I will keep all my plants within the limits of my garden plot and will not allow any plants to grow more than eight feet high or have any structures inside my plot taller than eight feet high (measured from ground up of plot/inclusive of raised bed height).
4. **I will not plant illegal plants, tobacco, trees, grapes, bramble berries, or plants invasive to CA in my plot. (<https://www.invasive.org/species/list.cfm?id=64>) A planter in the plot may be used. (Example: Mint, strawberries)**
5. I agree to abide by organic gardening practices.
 - a. I will use only pesticide, herbicide, fungicide and rodent products labeled for organic use.
 - b. Treated lumber is not allowed.
6. **I will keep my plot, paths, and surrounding areas clean and neat.** I will weed/bark my common pathways.
7. Waste Disposal
 - a. I will use one of the following **compost methods** for my plot:
 - i. Compost inside assigned plot(s).
 - ii. Take all of garden waste home for disposal.
 - iii. Take part of garden waste home for disposal and compost the rest inside assigned plot(s).
 - b. I will take trash and recycling home with me.
 - c. Anything I bring from my home, I will take back home.
 - d. I will not bring household trash and leave it at the Community Garden.
 - e. I will not bring green waste in from outside the garden to my plot.

OAK HILLS COMMUNITY GARDEN

8. Garden Conduct
 - a. I will not smoke, vape, drink alcoholic beverages, or use illegal drugs in the garden.
 - b. I will not come to the garden while under the influence of alcohol or drugs.
 - c. I will not bring animals to the garden.
 - d. Guests and visitors must follow all rules, terms, and conditions stated here.
 - e. I will supervise my children when they are in the garden.
 - f. I will observe proper boundaries and not plant, trim, or harvest within another gardener's plot without permission.
 - g. I will respect other gardeners, and I (and my guests) will not use abusive or profane language or discriminate against others
 - h. I will leave my pet at home. (Service animals are exceptions.)

9. I agree to engage in the communal aspect of the garden.
 - a. I will help maintain the communal spaces in the garden on a regular basis, and work a minimum of 12 hours a year for each plot rented.
 - b. I will complete my service hours (recognized as work completed under the structure and guidance of the garden volunteer coordinator/job teams). This is time spent beyond my routine duties.
 - c. If I do not serve my community service hours, I will be charged an additional fee of up to \$120 for each plot I rent.
 - d. If I have a disability, injury, or ailment which prohibits me from bending, stooping, lifting, etc., I will make arrangements to do work in the garden which coincides with my mobility/ability.

10. I will water my plot according to water-wise guidelines.
 - a. I will do my best to conserve water as much as possible and water according to city guidelines.
 - b. All water needs to be turned off at the spigots when you leave.**

11. Shed Rules:
 - a. I will not make duplicate keys of any locks at the garden or give my key or lock combination to another person.
 - b. I will ensure that I lock the shed when I leave.
 - c. All items stored in the shed are shared items.
 - d. I will not take shed items home.

12. I will work to keep the garden a secure and enjoyable place where all participants can garden and socialize peacefully in a neighborly manner
 - a. Should I need assistance in the garden, with fellow gardeners, or if I notice something amiss, I will email OHCommunityGarden@gmail.com in a timely matter.
 - b. If I have feedback to share, wish to report a grievance, or have some other matter unrelated to my specific contract, I will email OHCommunityGarden@gmail.com

13. Furniture and supply donations to the common area need approval from Garden Committee before delivery. OHCommunityGarden@gmail.com

OAK HILLS COMMUNITY GARDEN

14. Community Space Guidelines:

- a. Annual approval from Garden Committee via OHCommunityGarden@gmail.org is need to plant in the community space (AKA outside of your plot).
- b. Leave some produce for other gardeners to pick even if you think items are ripe/should be harvested. (Avoid greediness. 😊)

15. Representation at the garden for the purposes of voting is one ballot per plot. For the purposes of serving on the committee if nominated/later elected, only one person per household can be represented.

Compliance

Compliance with the Rules, Terms, and Conditions is essential. Rating criteria for the compliance survey is based on the Rules, Terms, and Conditions of participation for the Oak Hills Community Garden.

1. Compliance surveys will be done quarterly. Any infraction noticed in the survey must be corrected within 15 days.
2. Persistent violations of the rules, terms, and conditions for participation will be cause for exclusion from the garden and a written notice will be issued terminating garden privileges.
3. Egregious violations (including but not limited to: stealing produce, tools, materials, or other supplies, violent behavior, or illegal activity) may result in immediate exclusion from the garden and written notice terminating garden privileges will follow.
4. If your garden privileges are revoked, you will be allowed to reapply for another garden plot only after one year. Reinstatement is solely at the discretion of the garden coordinator.

Quarterly Compliance Survey Example

Date of Survey	Plot #	Name of Gardener	
PLOT AREA		PLANTS/PESTS/PESTICIDES	
Within 10 X 10 boundary		No restricted plants (i.e. mint, trees)	
Plants/structures under 8 ft restriction		Free of obvious pest infestation	
Pathways weeded and mulched		Organic substances only	
Gardening within 30 days of acquiring			
WATERING		WEEDING/HARVESTING	
Proper use of mulch		Weed free plot	
Within watering guidelines		Plants maintained	
Other water violation		Regular harvesting (no rotting produce)	

Description of Violation (if applicable):

Reference: Rules, Terms, and Conditions of Participation item # _____

First or Final Warning

Emailed

Handed to Gardener